Setting an Aspect Ratio

1. Create a New Project:

- o Open Adobe Premiere Pro.
- Go to File > New > Project, name your project, and choose the save location.

2. Set the Sequence Settings:

- Go to File > New > Sequence.
- o In the **Settings** tab, select the desired aspect ratio:
 - **16:9** for widescreen (e.g., 1920x1080 for HD).
 - 1:1 for square videos (e.g., Instagram).
 - 9:16 for vertical videos (e.g., mobile platforms).

3. Adjust the Timeline:

- Drag your video into the timeline.
- o If the video doesn't match the sequence settings, Premiere will prompt you to keep the existing settings or match the video. Choose accordingly.

Trimming a Video Clip to Remove Unwanted Footage

1. Import Your Video:

o Go to **File > Import**, or drag the video file into the **Project Panel**.

2. Drag to Timeline:

Drag the video from the Project Panel to the timeline.

3. Use the Razor Tool:

- Select the Razor Tool (shortcut: C).
- Click on the timeline where you want to split the video into sections.

4. Delete Unwanted Parts:

• Use the **Selection Tool** (shortcut: V) to select the unwanted part, then press Delete.

5. Fine-Tune Trims:

o Adjust the clip's start and end points by dragging the edges of the clip in the timeline.

Splicing/Joining Together Video Clips

1. Import Multiple Videos:

o Add all the required video files to the Project Panel.

2. Drag Clips to the Timeline:

o Arrange the clips sequentially in the timeline to join them together.

3. Add Transitions (Optional):

 Go to the Effects Panel > Video Transitions, and drag transitions like Cross Dissolve between the clips for a smooth join.

Adding Titles, Subtitles, and Captions

1. Create a Text Layer:

o Go to Graphics > New Layer > Text.

2. Add Text:

o Type your title, subtitle, or caption directly in the preview window.

3. Customize the Text:

• Use the **Essential Graphics Panel** to adjust font, size, color, and alignment.

4. Adjust Duration:

o Drag the text layer in the timeline to adjust its duration.

Adding Credits with Appropriate Source Information

1. Create a Rolling Credits Effect:

Go to Graphics > New Layer > Roll.

2. Input Text:

Add details like cast, crew, and sources.

3. Customize Movement:

o Adjust the roll speed and blank lines for spacing in the **Essential Graphics Panel**.

Ensuring Readability of Text

- Use high-contrast colors (e.g., white text on dark backgrounds).
- Choose clear, sans-serif fonts like Arial or Helvetica.

• Position text in areas with minimal visual clutter.

Adding Fading Effects

1. Apply Default Transitions:

o Right-click on the clip or text layer in the timeline and select **Apply Default Transitions**.

2. Customize the Fade:

o Drag the edges of the transition in the timeline to adjust its duration.

Adding Pan and Zoom Effects

1. Select a Clip:

Click on the clip in the timeline.

2. Use Effect Controls:

- Go to Effect Controls > Motion > Scale and Position.
- Add keyframes to animate the pan and zoom.

3. Preview the Effect:

Play the timeline to see the motion.

Adding Transitions

1. Go to Effects Panel:

Navigate to Effects > Video Transitions.

2. Drag and Drop:

o Drag a transition (e.g., **Cross Dissolve**) onto the timeline between two clips.

3. Adjust Duration:

Extend or shorten the transition by dragging its edges in the timeline.

Extracting a Still Image from a Video Clip

1. Pause at the Desired Frame:

Use the playhead in the timeline to select the frame.

2. Export Frame:

- o Click the **Export Frame** button (camera icon) in the Program Monitor.
- o Choose the format (e.g., PNG, JPG) and save location.

Resizing and Cropping a Still Image

1. Resize:

Use Effect Controls > Scale to adjust the size.

2. **Crop**:

o Apply the **Crop Effect** from the Effects Panel to match the aspect ratio.

Inserting a Still Image

- Import the image and place it on a video track in the timeline.
- Adjust its duration and position.

Adding Audio to a Video Clip

1. Import Audio:

Drag audio files into the Project Panel.

2. Place in Timeline:

Drop the audio on the Audio Track.

Editing and Removing Audio

- Adjust volume using the **Audio Clip Mixer**.
- Remove audio by unlinking it from the video (Right-Click > Unlink).

Altering the Speed of a Video Clip

1. Right-Click on the Clip:

o Choose **Speed/Duration**.

2. Set Speed:

o Increase or decrease the percentage to speed up or slow down.

Using Filters and Color Correction

1. Apply Lumetri Color:

o Go to **Effects > Lumetri Color** for adjusting brightness, contrast, and saturation.

Exporting and Compressing Videos

1. Go to Export:

∘ File > Export > Media.

2. Choose Format and Presets:

- o Select formats like MP4, AVI, or MOV.
- o Adjust resolution and bitrate for compression.